



☎ 021-976-4111

✉ info@durbanvillefc.co.za

📍 De Villiers Drive, Durbanville, Western Cape, 7550

DURBANVILLE FOOTBALL CLUB CONSTITUTION

DATED: 12 OCTOBER 2022

AMENDMENTS AND CHANGES - PASSED ON FOLLOWING DATES

- | | |
|-----------------------|---|
| 1. 12 July 1989 | <i>Junior Players</i> |
| 2. 6 November 1991 | <i>Executive Committee - member's voting</i> |
| 3. 21 October 1992 | <i>Executive Committee - increase of committee members to 6</i> |
| 4. 19 October 1993 | <i>Executive Committee - co-opt member to committee</i> |
| 5. 17 September 1997 | <i>Objectives; Club Colours; Membership; Executive Meetings.</i> |
| 6. 14 October 1998 | <i>Add - Article 10: Discipline</i> |
| 7. 05 February 2004 | <i>Add - Article 12: DFC Policy</i> |
| 8. 05 February 2004 | <i>Executive Committee - increase of committee members to 8</i> |
| 9. 23 February 2006 | <i>Amendments</i> |
| 10. 17 February 2009 | <i>AGM Date & Registration Officer</i> |
| 11. 19 October 2010 | <i>Club Colours – Predominantly</i> |
| 12. 27 September 2011 | <i>Sock Colours – Black</i> |
| 13. 27 September 2011 | <i>Registration officer removed, Additional members min 5 max 8</i> |
| 14. 26 October 2016 | <i>Addendum added for life member criteria</i> |
| 15. 17 October 2018 | <i>AGM minimum amount of members for quorum</i> |
| 16. 12 October 2022 | <i>Update - Article 3 – Apparel</i> |



☎ 021-976-4111

✉ info@durbanvillefc.co.za

📍 De Villiers Drive, Durbanville, Western Cape, 7550

ARTICLE 1 – NAME

The name of the club shall be “DURBANVILLE FOOTBALL CLUB” and shall hereafter be referred to as the club.

ARTICLE 2 - OBJECTIVES

The aims and objectives of the Club are to promote football as a sport for junior and senior players.

ARTICLE 3 - CLUB COLOURS

The Club colours will be predominantly GOLD with BLACK for shirts together with BLACK shorts and BLACK socks.

The Alternative colours will be WHITE and BLACK shirts with socks and shorts remaining unchanged.

All other apparel such as tracksuits, hoodies, beanies, caps, tog bags, t-shirts etc. must be completely BLACK with only the DFC logo or any wording to be in GOLD.

- This is for the actual clothing item
- If companies wish to sponsor, they can add their company logos in their colours to the apparel and clothing item that will be black with Gold DFC Logo and wording on it.

Any kit purchased on behalf of the Club or sponsored by any individual or organization must be approved by the Executive Committee to ensure that such kit and apparel conforms to Club colours.

ARTICLE 4 – POWERS

The Club has all such powers as may be necessary, incidental or conducive to the carrying out of the above objects, and in particular but without limiting the generality thereof:

- 4.1 To borrow any money for any purpose of the Club and to secure repayment of such money under security of any part of property and assets of the Club and to guarantee or become liable for payment of money or for the performance of any obligation.
- 4.2 To invest and deal with money of the Club not immediately required in such manner as may from time to time be determined by the Executive Committee.
- 4.3 To open a banking account or accounts in the name of the Club and to operate thereon.
- 4.4 To draw, make, accept, endorse, discount, execute and issue cheques, promissory notes, bills and other negotiable or transferable instruments.



☎ 021-976-4111

✉ info@durbanvillefc.co.za

📍 De Villiers Drive, Durbanville, Western Cape, 7550

4.5 The Executive Committee shall submit a balance sheet and an income and expenditure statement in respect of each financial year which shall end on 31 October every year and shall be examined and certified by auditors appointed by the Executive Committee. The Annual General Meeting is to be held in October every year, the audited accounts for the previous financial year shall therefore need be presented for approval at a special AGM in February/March by the members.

4.5 To employ a full time Executive Manager as and when it is deemed necessary at a salary agreed to by the full Executive Committee.

The Executive Manager will automatically be elected to the Executive Committee as an ordinary member, but may not hold the positions of Executive Chairman, Secretary or Treasurer.

ARTICLE 5 – MEMBERSHIP

Membership of the Club shall be open to:

- 5.1 Juniors.
- 5.2 Seniors.
- 5.3 Duly elected non-playing members.
- 5.4 Duly elected LIFE MEMBERS

ARTICLE 6 – SUBSCRIPTIONS

The Annual subscriptions payable by all members of the Club will be decided by the incoming Executive Committee at the beginning of each season.

ARTICLE 7 - THE EXECUTIVE COMMITTEE

7.1 The affairs of the Club shall be controlled by an Executive Committee consisting of the following:

- Executive Chairman
- Secretary
- Treasurer
- Club Captain – Seniors
- Juniors Chairman
- and a minimum of 5 (five) to maximum 8 (eight) other duly elected members



☎ 021-976-4111

✉ info@durbanvillefc.co.za

📍 De Villiers Drive, Durbanville, Western Cape, 7550

Each member of the Executive Committee shall be regarded as a fully paid up member. The Executive Committee will be responsible for the election of an Executive Vice-Chairman from amongst its members and for the election of a Honorary Club President.

The Executive Committee under the guidance of the Club Captain and the Junior Chairman shall elect six members for each of the seniors and juniors sub committee, and both sub- committees shall be answerable to the Executive Committee through their Chairman.

- 7.2 The management and control of the Club and its property assets and affairs shall be vested in the Executive Committee who shall exercise all the rights and powers of the Club.
- 7.3 The Executive Committee shall open a Bank Account and/or Saving Account in the name of the Club into which all monies received by the Club shall be regularly placed and shall decide who shall have signing powers thereon. All books of accounts shall be audited at least once per annum by a qualified third party.
- 7.4 The Executive Committee shall be elected by the members which members shall include parents or legal guardians of fully paid-up junior members, fully paid-up senior members, life members and duly elected non-playing members at the Annual General Meeting by a majority of those present and voting.

The number of votes per members as set out in the above paragraph is as follows:

- (a) a life member - one vote; or
- (b) a duly elected non-playing member - one vote; or
- (c) a fully paid-up senior member - one vote; and
- (d) a parent or legal guardian of a fully paid-up junior member - one vote per juniormember with a maximum of two votes.

Any person who is entitled to vote may vote by proxy at a General or Special General Meeting provided that the proxy is handed to the Secretary prior to the start of the meeting. A member may present a maximum of one proxy in respect of the member on whose behalf he/she is exercising a vote in terms of the proxy provided that the number of proxies shall not exceed one third of the members personally present.

- 7.5 All duly elected Executive Committee members will be obliged to attend a minimum of 4 (four) out of every 6 (six) consecutive monthly committee meetings - two periods of six months. If no satisfactory reason is given for his/her absence, then the member shall cease to be an Executive Committee member and shall be advised thereof in writing by the Executive Committee.
- 7.6 Should a duly elected member of the Executive Committee cease to be a member of the Executive Committee prior to the next following Annual General Meeting of the club, the Executive Committee shall co-opt a member to fill the vacancy on the Executive Committee



☎ 021-976-4111

✉ info@durbanvillefc.co.za

📍 De Villiers Drive, Durbanville, Western Cape, 7550

and such co-opted member shall be regarded as a duly elected member of the Executive Committee with full voting rights.

ARTICLE 8 - GENERAL, SPECIAL AND COMMITTEE MEETINGS

8.1 The quorum for General and Special General Meetings shall be a minimum of 30 fully paid-up members. The parent or legal guardian of a fully paid-up junior member shall for purposes of this clause be regarded as a fully paid-up member. All matters of procedure shall be decided by the Chairman of the meeting.

There shall be at least 14 (fourteen) days notice to members of the place, date, time of a General or Special General Meeting.

8.2 The quorum at Committee Meetings shall be 6 (six) members personally present and each member shall have 1 (one) vote with the Executive Chairman having a casting vote.

8.3 In the event of an equality of votes, the chairperson of the meeting shall have a casting vote.

ARTICLE 9 - PLAYERS : JUNIORS

9.1 No registered junior player of the Club shall be allowed to play for any age group other than his own, unless he has met with the following conditions:

- (a) The player meets with his commitment at all times in his own age group;
- (b) Has his own coach's and/or manager's sanction for such over age group play;
- (c) Have the coach and/or manager of the team requesting such player formally approach the player's coach and/or manager for sanction, and the player's parent or guardian for sanction, and at such time obtain a written waiver or indemnity of the prescribed form from the parent or guardian.

9.2 The player's coach and/or manager can only sanction such play after having obtained such waiver from the parent or guardian.

9.3 Any player who contravenes this article shall appear before the Club's Disciplinary Committee where the minimum penalty levied shall be suspension from play until such time as the player abides by the rules.

9.4 Any player who, after a period of 2 (two) playing weeks has elapsed, still refuses to abide by the rules, will be listed as a defaulter and have his membership terminated.

9.5 Article 9.1 to 9.4 may be waived at the sole discretion of the Executive Committee.



☎ 021-976-4111

✉ info@durbanvillefc.co.za

📍 De Villiers Drive, Durbanville, Western Cape, 7550

ARTICLE 10 – DISCIPLINE

Pursuant to Article 7.1 above, the Executive Committee shall at its first meeting appoint a Disciplinary committee and when holding meetings, the quorum for all Disciplinary meeting shall be 3 (three) persons and its duties shall be:

- 10.1 To deal with as it deems fit all cases of misconduct, breach of rules, regulations or bye-laws and misdemeanours brought to notice by Referees or other competent persons in writing. At all disciplinary hearings Rule 12, 13, 14, 15 & 16 of the Constitution of SAFA shall wherever possible be adhered to.
- 10.2 To insist upon the presence before the committee of any individual, player, official or spectator to answer to any complaints brought to the notice of the committee.
- 10.3 To deal with (if it so wishes) a Referees report on every player being dismissed from the field of play within seven days.
- 10.4 To be empowered to disqualify, suspend, reprimand, fine and/or caution any player or club official who may be proven to have been guilty of any breach of the rules or regulations or “The Laws of the Game” as issued by FIFA.
- 10.5 In terms of 10.4 above:
Any person having been found guilty of any offense, shall be dealt in accordance with Rule 14.5 of the Cape Town Tygerberg Football Associations Rules.
- 10.6 If a junior player is requested to appear before the Disciplinary Committee, he may, if he so wishes, be accompanied by a parent or guardian.
- 10.7 This club shall honour any suspension imposed on any person by any other affiliate of FIFA, SAFA and SAFA WP.
- 10.8 It shall be misconduct for the club if any official, player, spectator or supporter to cause the abandonment of a game. Should they be found guilty of this offense they shall be charged under Rule 12 of the SAFA constitution.
- 10.9 For the purpose of this article: player shall mean any player who has applied for membership or is duly registered as a member with the club.



☎ 021-976-4111

✉ info@durbanvillefc.co.za

📍 De Villiers Drive, Durbanville, Western Cape, 7550

ARTICLE 11 - INTERPRETATION OF RULES

- 11.1 Where the constitution is silent, firstly the SAFA, secondly the SAFA (WP) and thirdly the Cape Town Tygerberg FA constitution must be applied.
- 11.2 In the event of any dispute over the interpretation of any of these rules, the decision of the Executive Committee shall be final and binding upon all members.
- 11.3 Any change of the Constitution must be approved at an Annual or Special General meeting by a simple majority vote with the Chairman having the casting vote.

ARTICLE 12 - CLUB POLICY

The Club shall, in carrying out its objects, purpose and goals and all its activities and functions at all levels:

- 12.1 strictly observe the principles that:
 - 12.1.1 the game should be played, administered and promoted on a non-racial, nonpolitical and democratic basis;
 - 12.1.2 all persons, irrespective of race, colour, creed or gender, should have the right, in whatever capacity, to participate in the game and all activities of the game.

forbid any form of discrimination based on race, colour, creed or gender.



☎ 021-976-4111

✉ info@durbanvillefc.co.za

📍 De Villiers Drive, Durbanville, Western Cape, 7550

Addendum

Life Membership Minimum Criteria

1. Only Voluntary service will be considered.
2. Minimum 20 years service which must include 5 years being an elected committee member
3. The general attitude and overall demeanor of the nominee shows a dedication to the club and its values
4. Commitment to the principles of good sportsmanship and fair play
5. Promoting the club positively
6. Active involvement in the function of the club which includes factors such as attendance at club functions, willing acceptance of tasks that need to be done to keep the club running and general contribution to the club (Referee, Linesman etc.)
7. The nominee's service must reflect favorably on and have brought credit to the club
8. Mere length of service does not automatically guarantee the granting of life membership
9. Nominees to be forwarded to present life members for final input
10. A maximum of 2 life members may be awarded per year.